

# PROXY FORM

The proxy form must show all the information requested in block letters.

I, the undersigned, \_\_\_\_\_  
Surname, given name(s) of person being represented

currently residing at \_\_\_\_\_,  
Full address

authorize \_\_\_\_\_  
Surname, given name(s) of agent

presently residing at \_\_\_\_\_,  
Full address

to act on my behalf concerning: \_\_\_\_\_  
\_\_\_\_\_

My driver's licence number is: \_\_\_\_\_ (Appears on some licences under "N° de dossier")

Reference number on my driver's licence: \_\_\_\_\_  
If you do not hold a Québec licence, enter your date of birth and enclose identification from list below.

Driver's licence number of agent is: \_\_\_\_\_

**This proxy is no longer valid after**  
▼  
\_\_\_\_\_  
Date (Y-M-D)

**VEHICLE DESCRIPTION IF OWNERSHIP TRANSFER:**

Make	Model	Year	Licence plate no.
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Vehicle identification no., formerly serial no. (under *numéro d'identification* on reg. cert.)  
\_\_\_\_\_

**Ownership transfer:**  
The odometer reading: \_\_\_\_\_  Kilometres  Miles **N.B.: Even if you have sold your vehicle, you remain liable until the ownership transfer is recorded through a Société outlet.**

I sold my vehicle for the sum of: \$ \_\_\_\_\_

_____ Signature of applicant	( ) Telephone No.	_____ Date (Y-M-D)
_____ Signature of agent	( ) Telephone No.	_____ Date (Y-M-D)

**Use of the proxy**

- Proxies on which entries have been erased, crossed out or altered will not be accepted.
- An underage owner of a vehicle may have a registration transaction done by proxy.
- An agent must have reached the age of majority (eighteen years).
- The applicant must provide either his or her Québec driver's licence reference number or the **original** of valid identification; the agent must also show identification.

**Identification accepted by the Société de l'assurance automobile du Québec**

— Driver's licence	— Passport	— Taxi driver's permit
— Certificate of Canadian Citizenship with photo	— Indian status card	— Peace officer's identity card
— Permanent Resident Card	— Health insurance card	— Canadian armed forces identity card

**Protection of Personal Information**

Information concerning a person sought by the Société de l'assurance automobile du Québec is handled confidentially. Such personal information is needed by the SAAQ to carry out its mandates under the Automobile Insurance Act and the Highway Safety Code. The information must be provided on request and failure to do so can result in a refusal of service on the SAAQ's part. Personal information obtained is only disclosed to staff internally or to authorized agents. Under the *Act respecting access to documents held by public bodies and the protection of personal information*, it may be conveyed to Government departments or agencies, or used for statistical, survey, study, audit or investigative purposes. Individuals may consult or correct any personal information concerning them held in SAAQ records. For further information, contact the SAAQ's customer service or view its confidentiality policy at [www.saaq.gouv.qc.ca](http://www.saaq.gouv.qc.ca).