

# Bob and Joe's Job Interview

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## **Overview**

Students go through a series of tasks in order to find out what behaviours are recommended during job interviews.

## **Material Needed**

Handouts, projector

## **Length**

105 minutes ( $\pm$  1.5 periods)

## **Evaluation**

C1

## Preparation (30 min)

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- Ask students the following questions:
  - Would you like to get a job?
  - How do we get a job?
  - Have you ever had a job interview?
  - Are there things that we SHOULD NOT DO during a job interview?
- Tell students that they will watch a short video. In this video, the interviewee does many inappropriate things. The students need to list as many inappropriate elements as possible (Handout 1). **Warning:** the quality of the audio is not very good but a lot of information can still be gathered by watching the video.
- Students complete Handout 1 while watching clip. <http://www.youtube.com/watch?v=EcF7tokUjMQ&feature=related>
- We recommend to pause the clip and write the questions asked by the interviewer. Try to predict possible answers before resuming the clip (see transcript).
- Students share their answers. All elements are written on the board.

## Carrying out (60 min)

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### Task 1: Bob and Joe's job interview

- Form teams of 3-4 students.
- Ask students to come up with a name for their team (the name of a person).
- Tell students that will read the behaviour of two different candidates for a job. They will have to select the best candidate.
- Have students fill out Handout 2.
- Ask how many teams chose Bob and how many chose Joe as their best candidate.
- Discuss the various behaviours described on Handout 2.

### Task 2: My team's job interview

- Students stay with their teammates.
- Explain to students that their team will undergo a job interview.
- They must agree among themselves as to which answer is the best for each question.
- Ask students to complete Handout 3. Provide them with the functional language handout.
- Once their questionnaire is completed, ask students to use the answer key to calculate their score (Handout 4).
- The team with the most points gets the job.

## Integration (15 min)

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Ask students what are the 5 most important things that they should remember about job interviews?

# Handout 1: Inappropriate candidate

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## Before watching the clip

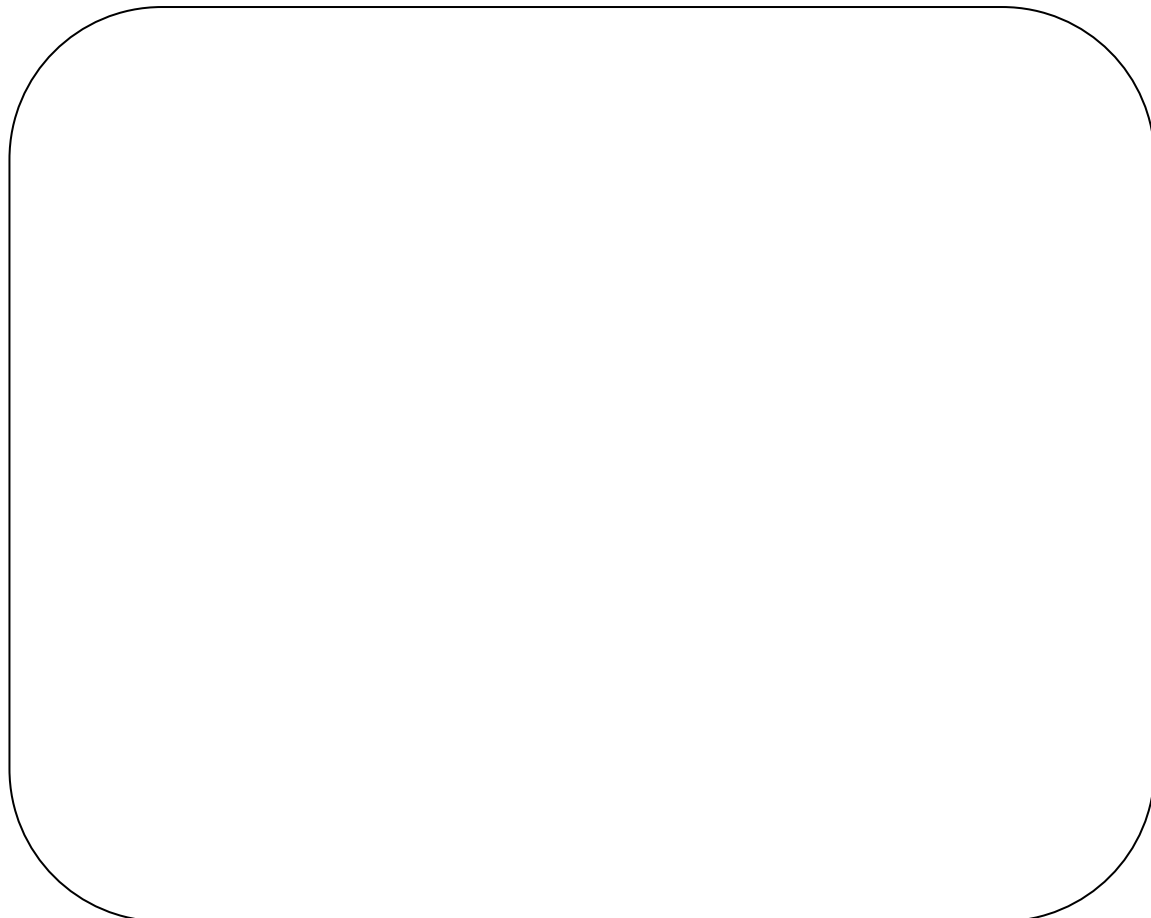
Write 3 inappropriate actions that can be displayed during a job interview

**Example: Smoking during the job interview**

- 1.
- 2.
- 3.

## While watching the clip

List all the actions that are inappropriate

A large, empty rounded rectangular box with a thin black border, intended for the student to list inappropriate actions observed during the video clip.

# Transcript of interview questions

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Link to the clip: <http://www.youtube.com/watch?v=EcF7tokUJmQ&feature=related>

<b>Time</b>	<b>Questions</b>
0:25	Tell me a little bit about yourself.
1:25	Tell me about yourself.
1:45	Tell me about that [computer course]. What type of stuff did you do there?
1:55	What kind of grade did you get?
2:08	How did you learn about this position?
2:43	How about overtime? Overtime, holidays and weekends? Would you be willing to work holidays, weekends and overtime?
3:10	What kind of skills do you think are required for this line of work being that it's a computer company?
3:45	Why do you think you would be a good candidate for this job?

# Handout 2: Bob and Joe's Job Interview

Team Name: \_\_\_\_\_

Here is a list of behaviours Bob and Joe displayed at their job interview.

Write if it is a GOOD or BAD job interview behaviour.

<b>BOB</b>		<b>JOE</b>	
<b>Behaviour</b>	<b>Good or bad?</b>	<b>Behaviour</b>	<b>Good or bad?</b>
1. Arrives 15 minutes early.		1- Arrives right on time.	
2. Wears black pants and a white shirt.		2- Wears jeans and a sloppy t-shirt of his favorite rock band.	
3. Receives a text message and answer to it.		3- Turns off his phone before entering the interview room.	
4. Is chewing a big bubble gum.		4- Makes sure to brush his teeth to have a fresh breath.	
5. Brings extra résumés.		5- Forgets his résumé at home but will bring one the next time he comes.	
6. Asks questions throughout the interview.		6- Decides to tell a joke to make a good impression.	
7. Makes eye contact with the employer.		7- Looks at the office decoration during the interview.	
8. Wears heavy perfume.		8- Takes a shower and wears freshly washed clothes	
9. Comes with his best friend.		9- Comes with his best friend.	
10. Asks for clarification because he doesn't understand the question.		10- Doesn't understand a question but tries to answer it anyway.	
11. Places his résumé and his notepad on the employer's desk.		11- Places his paper on his knees	
12. Gives a soft handshake because the employer is a woman.		12- Gives a firm hand shake.	
13. Doesn't think about giving his availabilities to the employer.		13- wrote his availabilities on a paper to remember	
14. Introduces himself when he arrives.		14- When he arrives, he sits in the waiting room without telling anyone.	
15. Never interrupts the employer the interview.		15- When he knows what to answer, he quickly starts to talk and sometimes interrupts the employer.	

Which candidate is the best? \_\_\_\_\_

## Handout 2: Teacher version

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<b>BOB</b>		<b>JOE</b>	
<b>Behaviour</b>	<b>Good or bad?</b>	<b>Behaviour</b>	<b>Good or bad?</b>
1. Arrives 15 minutes early.	Good	1- Arrives right on time.	Bad
2. Wears black pants and a white shirt.	Good	2- Wears jeans and a sloppy t-shirt of his favorite rock band.	Bad
3. Receives a text message and answer to it.	Bad	3- Turns off his phone before entering the interview room.	Good
4. Is chewing a big bubble gum.	Bad	4- Makes sure to brush his teeth to have a fresh breath.	Good
5. Brings extra résumés.	Good	5- Forgets his résumé at home but will bring one the next time he comes.	Bad
6. Asks questions throughout the interview.	Good	6- Decides to tell a joke to make a good impression.	Bad
7. Makes eye contact with the employer.	Good	7- Looks at the office decoration during the interview.	Bad
8. Wears heavy perfume.	Bad	8- Takes a shower and wears freshly washed clothes	Good
9. Comes with his best friend.	Bad	9- Comes with his best friend.	Bad
10. Asks for clarification because he doesn't understand the question.	Good	10- Doesn't understand a question but tries to answer it anyway.	Bad
11. Places his résumé and his notepad on the employer's desk.	Bad	11- Places his paper on his knees	Good
12. Gives a soft handshake because the employer is a woman.	Bad	12- Gives a firm hand shake.	Good
13. Doesn't think about giving his availabilities to the employer.	Bad	13- wrote his availabilities on a paper to remember	Good
14. Introduces himself when he arrives.	Good	14- When he arrives, he sits in the waiting room without telling anyone.	Bad
15. Never interrupts the employer the interview. +	Good	15- When he knows what to answer, he quickly starts to talk and sometimes interrupts the employer.	Bad

Which candidate is the best? \_\_\_\_\_

# Handout 3: My Team's Job Interview

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Team Name: \_\_\_\_\_

Choose the BEST answer for each of the following questions.

Circle the best answer.

**USE A PEN.**

Question	Answer A	Answer B	Answer C
<b>1. Why are you looking for a job?</b>	I want this job because it seems tailored to my competencies.	Because my parents want me to work this summer. They don't want to see me doing nothing at home.	Because I need money to pay my debt.
<b>2. How would you describe yourself?</b>	I was born in Brossard. I have two sisters and a dog. I have many friends that I like to call every night. We do all sorts of things together. We go to school by bus and that gives us a lot of time to talk. My mom works for an airline company and my dad is a fireman.	I'm in sec 2. I'm a very energetic person. I take dancing lessons twice a week, and I participate at talent shows at school. Last summer, I volunteer to help at the city summer camp with kids from 5 to 8. I organised several activities	I'm in a special program at school but I work really hard to succeed. That's why I would like to have this job because it would give me a reason to be proud of myself. I think this job is perfect for me, it's seems fun and exciting,.
<b>3. What is your greatest strength?</b>	I'm an amazing problem solver.	I have a top score at Mario Kart.	I'm usually on time.
<b>4. What is your greatest weakness?</b>	I don't have one.	I think I am too good at my job. I have a tendency to make people jealous.	I'm too committed to my work and I don't spend enough time with my friends.

<b>5. Why are you interested in working for our company?</b>	Because I can do lots of things in this company	Because one of my friend is working for this company.	Because I am competent and I can bring positive energy to your team.
<b>6. How would you describe your ability to work as a team member?</b>	I am a people person. We are better as a team because we help each other.	I like team work. I make the decisions and let the others help me.	I hate working in team; I do things on my own.
<b>7. What are you passionate about?</b>	I like to party with my best friends, go to the movies.	I'm practicing many sports like hockey, soccer, basketball. I also like to listen to different types of music.	In my free time, I always play with my Wii. I play different kind of games, sports, adventures, brain game, etc.
<b>8. Why should we hire you?</b>	Because I really need money.	Because I have the necessary strengths to help your enterprise.	Because I often come to this store and I will be quick to learn.
<b>9. What are your salary expectations?</b>	It depends. How much do you make?	Minimum wage will be all right since it's my first job.	According to the usual salary for this job.
<b>10. When are you available to work?</b>	I can work every day of the week from 8 to 6pm.	I can work Monday and Tuesday from 11 to 2pm, I can't work on Wednesday. On Thursday and Friday, it will be possible from 6pm to 10pm. Saturday and Sunday, only in the afternoon; 12 to 5pm	I'm available at anytime.

Adapted from

<http://jobsearch.about.com/od/interviewquestionsanswers/a/interviewquest.htm>.



# Handout 4: My Team's Score

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- Circle your team's answers in the following grid.
- Calculate your team score.

#	A	B	C
1	4	2	0
2	0	4	2
3	4	0	2
4	0	2	4
5	2	0	4
6	4	2	0
7	0	4	2
8	0	4	2
9	0	2	4
10	2	0	4

<b>Total:</b>	
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# Functional Language

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## Handout 1:

Use the present continuous form to list the inappropriate actions

### Examples:

**Eating**

**Smoking**

**Interrupting**

## Handout 2:

This behavior is better/worse than....

### Examples:

I think that crossing fingers is **better** than chewing nails.

I think that chewing nails is **worse** than crossing fingers.

## Handout 3:

I prefer the **first / second / third** answer

Answer (A, B, C) is **the best** because....

Answer (A, B, C) is **not good / is really bad** because...

I choose the answer (A, B, C) because...

I prefer the  
**first / second / third**  
answer

Answer (A, B, C)

is the best

because....

Answer (A, B, C) is  
(not good, really  
bad)  
because...

I choose answer

(A, B, C)

because...